

# CERTIFICATE 3 GUARANTEE INFORMATION

First Door is approved to provide Government funded Certificate 3 Guarantee training in **CHC30113 Certificate III of Early Childhood Education and Care**.

The Certificate 3 Guarantee is a Queensland Government funding program which supports people to complete their first Certificate 3 qualification. The program also supports Year 12 graduates to access it 'fee-free' when they start study within one year of completing Year 12.

The following information explains some of the obligations of the student and *First Door* during the Certificate 3 Guarantee training contract. More information can be found at <https://training.qld.gov.au/training/incentives/certificate3>

## To be eligible for the Certificate 3 Guarantee program, individuals must be:

- Aged 15 years or over, and no longer at school (with the exception of VET in Schools students)
- Permanently live in Queensland
- Be an Australian citizen, Australian permanent resident, temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen
- NOT hold or already be enrolled in a certificate III level or higher qualification (not including qualifications completed at school and foundation skills training)

## To be eligible for the QLD Year 12 Graduate Fee-Free, individuals must:

- Meet the above Certificate 3 Guarantee program funding eligibility criteria
- Commence your studies by the end of the calendar year after completing year 12
- Be able to provide evidence of completing year 12 in QLD in last calendar year

## Important information

Students undertaking a qualification in Early Childhood Education & Care are required to complete work placement as part of your assessment.

**You can only access the Certificate 3 Guarantee subsidy once, to take full advantage of this opportunity, it is important you choose the right course for you.**

- Students will be required to complete a Training and Employment survey within three months of completing or discontinuing the course.
- You are not invoiced for the cost of each unit as Queensland Government pays this to First Door when you have successfully completed each unit. If not Year 12 Fee-free you are required to contribute to the cost of your training through a student co-contribution fee, payable prior to starting each unit of study. **First Door charges \$25 per unit as the co-contribution fee.** The fee may be paid on your behalf by an employer or a third party but cannot be paid by First Door.
- This Student contribution fee includes all the fees associated with your training with First Door, e.g. enrolment fee and text book fee.
- Within suitable locations, First Door provides up to **1 hour workplace mentoring meeting** for each unit of study.

## First Door training

Students enrolled with *First Door* are able to attend a **five hour interactive workshop** per unit of study. The assessment workbook for each unit is based on practical work-based activities and assessment tasks which allow students to practice and understand theory.

*First Door* also connects each student with an industry experienced and qualified trainer as the student's personal mentor. The mentor is available for study support and to provide workplace mentoring relevant to the current unit of study.

## Contact us for more information

If you would like further information about how *First Door* can assist you in arranging or undertaking Certificate 3 Guarantee training for the **CHC30113 Certificate III of Early Childhood Education and Care** please contact us by email or phone.

first  
door

Early Childhood  
Professional Learning

# CERTIFICATE 3 GUARANTEE AGREEMENT FORM

SECTION 1: Student details and eligibility					
Student full name:					
Please state your highest achieved qualification					
Are you over 15 years old, and finished school?	Yes	No	Are you a permanent resident in Queensland?	Yes	No
Circle which one describes you:	Australian citizen	Australian Permanent Resident	Temporary Resident with work permits	New Zealand Citizen	

SECTION 2: Acknowledgement of training conditions		
tick	Students undertaking a qualification in Early Childhood Education & Care are required to complete work placement as part of your assessment.	Initial as read and understood
tick	Once you complete a qualification through this program you will no longer be eligible for further subsidised training under this program.	Initial as read and understood
tick	Students will be required to complete a Training and Employment survey within three months of completing or discontinuing the course.	Initial as read and understood
tick	Students enrolled with <i>First Door</i> attend a five hour interactive workshop per unit of study. I understand if I am unable to attend a scheduled workshop I will inform First Door	Initial as read and understood
tick a) <input type="checkbox"/> OR b) <input type="checkbox"/>	<b>Partial fee exemption: a)</b> I wish to apply for <i>fee exemption</i> to reduce the fee to 40% and pay \$10 per unit by having a <u>Health Care Card</u> or by being an <u>Aboriginal or Torres Strait Islander person</u> . (please circle the reason that applies) <b>b)</b> I wish to apply for <i>full fee exemption</i> as payment of these fees would cause extreme financial hardship.	Initial as read and understood
tick	<b>First Door charges \$25 per unit as the co-contribution fee.</b> The fee may be paid on your behalf by an employer or a third party but cannot be paid by the First Door Training and Development. You are not invoiced for the cost of each unit as Queensland Government pays this to First Door when you have successfully completed each unit.	Initial as read and understood

SECTION 3: Declaration			
<b><i>I declare that I do not hold, and am not enrolled in a Certificate III or higher level qualification (not including foundation skills training).</i></b>			
I also agree to the terms as stated above. Further information about Certificate III Guarantee can be found at <a href="https://training.qld.gov.au/training/incentives/certificate3/faq">https://training.qld.gov.au/training/incentives/certificate3/faq</a>			
Student name:			
Student signature:		Date:	
First Door Representative name:			
First Door Representative signature:		Date:	
Checked in DET Connect by:		Date:	