

HIGHER LEVEL SKILLS INFORMATION

First Door is approved to provide Government funded Higher Level Skills training in **CHC50113 Diploma of Early Childhood Education and Care**.

The Higher Level Skills program is an initiative of the Queensland Government to train eligible individuals for priority industries or to transition into university. Employers may also be able to utilise the program for workforce development needs.

The following information explains some of the obligations of the student, employer and *First Door* during Higher Level Skills training contract. More information can be found at <https://training.qld.gov.au/site/providers/Documents/funded/hls-student-factsheet.pdf>

To be eligible for the Higher Level Skills funding, individuals must:

- Be aged 15 years or over, and no longer at school
- Permanently reside in Queensland
- Be an Australian citizen, Australian permanent resident, temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen
- Not hold, and not be enrolled in, a certificate IV or higher level qualification, not including qualifications completed at school and foundation skills training

Employers participating in the program are expected to:

- Select a PQS that can best meet their training needs based on price, delivery mode and location, trainer experience, resource requirements or other identified needs
- Support eligible employees to participate in the training and achieve the desired outcome
- Make a co-contribution towards training costs which may include PQS fees, wages, supervisors, trainers or facilities

Important information

- Students undertaking a qualification in *Early Childhood Education & Care* are required to complete work placement as part of your assessment requirements.
- **Once you complete a qualification through this program you will no longer be eligible for further subsidised training under this program.**

- Students will be required to complete a Training and Employment survey within three months of completing or discontinuing the course.

Student contribution fee and fee exemption

You are not invoiced for the cost of each unit as Queensland Government pays this to First Door when you have successfully completed each unit. You are required to contribute to the cost of your training through a *Student contribution fee*, payable before you start each unit of study. **First Door charges \$25 per unit as the Student contribution fee.** The fee may be paid on your behalf by an employer or a third party but cannot be paid by the PQS. Please contact us to see if you qualify for a **40% fee partial exemption**, reducing fees to \$10 per unit, e.g. by holding a Health Care Card. You may apply for **full exemption of fees**, if payment of these fees would cause extreme financial hardship.

This Student contribution fee includes all the fees associated with your training with First Door, such as the enrolment fee and text book fee.

Your professional learning experience with First Door

Students enrolled with *First Door* are able to attend a **five hour interactive workshop** for each unit throughout the course. The assessment workbook for each unit is based on practical work-based activities and assessment tasks which allow students to put their learning into practice.

First Door also connects each student with an industry experienced and qualified trainer as the student's **personal mentor**. The mentor is available for **study support** and to provide mentoring relevant to the current unit of study. Within suitable locations, First Door provides up to a **one hour workplace mentoring meeting** for each unit of study.

Contact us for more information

If you would like further information about how *First Door* can assist you in arranging or undertaking Higher Level Skills for the *CHC50113 Diploma of Early Childhood Education and Care* please contact us by email or phone.

first
door

Early Childhood
Professional Learning

SECTION 1: Student details and eligibility

Student full name:					
Please state your highest achieved qualification					
Are you over 15 years old, and finished school?	Yes	No	Are you a permanent resident in Queensland?	Yes	No
Circle which one describes you:	Australian citizen	Australian Permanent Resident	Temporary Resident with work permits	New Zealand Citizen	

SECTION 2: Acknowledgement of training conditions

tick	Students undertaking a qualification in Early Childhood Education & Care are required to complete work placement as part of your assessment.	Initial as read and understood
tick	Once you complete a qualification through this program you will no longer be eligible for further subsidised training under this program.	Initial as read and understood
tick	Students will be required to complete a Training and Employment survey within three months of completing or discontinuing the course.	Initial as read and understood
tick	Students enrolled with <i>First Door</i> attend a five hour interactive workshop per unit of study. I understand if I am unable to attend a scheduled workshop I will inform First Door	Initial as read and understood
tick a) <input type="checkbox"/> OR b) <input type="checkbox"/>	Partial fee exemption: a) I wish to apply for <i>fee exemption</i> to reduce the fee to 40% and pay \$10 per unit by having a <u>Health Care Card</u> or by being an <u>Aboriginal or Torres Strait Islander person</u> . (please circle the reason that applies) b) I wish to apply for <i>full fee exemption</i> as payment of these fees would cause extreme financial hardship.	Initial as read and understood
tick	First Door charges \$25 per unit as the co-contribution fee. The fee may be paid on your behalf by an employer or a third party but cannot be paid by the First Door Training and Development. You are not invoiced for the cost of each unit as Queensland Government pays this to First Door when you have successfully completed each unit.	Initial as read and understood

SECTION 3: Declaration

I declare that I do not hold, and am not enrolled in, a certificate IV or higher level qualification (not including qualifications completed at school and foundation skills training).
I also agree to the terms as stated above. Further information about Higher Level Skills can be found at <https://training.qld.gov.au/site/providers/Documents/funded/hls-student-factsheet.pdf>

Student name:			
Student signature:		Date:	
First Door Representative name:			
First Door Representative signature:		Date:	
Checked in DET Connect by:		Date:	